

## Minutes of Human Givens Institute (HGI) Board Meeting

**Date of Meeting:** Thursday 26th September 2024, 3pm to 5pm on Zoom.

**Present:** Ivan Tyrrell (IT) and Joe Griffin (JG) (Co-Chairs), Jane Tyrrell (JT), Malcolm Hanson (MH), Elizabeth Nihan (LN), Jennifer Broadley (JB), Denise Winn (DW), Ashley Lamb (AL) and Andy Tarrant (AT), minutes.

**1. Apologies:** Abigail Darling (AD).

**2. In attendance:** As above.

**3. Declarations of interest** (including between the College, Publishing, Foundation and the Institute):

IT – HGC, HGF and HGP, JT leads the HGC, JG – HGC & HGP

**4. Minutes of last meeting** - amended and approved.

**5. Matters arising:**

<b>Action: JT and DW agreed to take this forward and liaise with the Clinical Governance Group (CGG) re. final version.</b>	Complete.
<b>Action - AL to produce and circulate guidelines as to how PSGs should operate.</b>	A discussion took place over the proposed new PSG guidance and policy documents. It was decided that AL would circulate both relevant documents and seek additional comments from Board Members - ongoing.
<b>Action - LN to review the role and remit of the CGG and Registration and Professional Standards Committee (RPSC) to ensure that there is no overlap in functions.</b>	Noted.
<b>Action - DW to liaise with MH re. advertising in The Bulletin for a new Board Member to be recruited, solely dedicated to SCoPEd.</b>	No one has come forward and MH is going to approach the supervisors in a bid to identify a suitable candidate - ongoing.
<b>Action: Strategy Group.</b>	Meeting held, see below.

## 6. Clinical Governance

6a)	<b>RPSC Report - (AT)</b>	The RPSC report was presented.	Noted.
6b)	<b>CGG</b>	No update.	Noted.
6c)	<b>Integrity Group - (JG)</b>	No update.	Noted.
6d)	<b>CPD Requirements - (DW)</b>	Gareth Hughes (GH) is keen to involve all supervisors (in determining what people need to keep up-to-date with) and will seek their input, which he will then present.	Noted.
6e)	<b>SCoPEd and Equality, Diversity and Inclusion (EDI) Update - (MH, AT)</b>	Linda Hoggan (LH) has volunteered to be involved in the SCoPEd Children and Young Persons Sub-Group.  EDI - the next meeting of this sub-group is 27/9/24 - AT attending.	Noted.  Noted.

## 7. Membership/Promoting Human Givens

7a	<b>Website - (JT)</b>	The target is to have the new website 'go live' in October.  There are still numerous therapists, supervisors and trainees who are yet to complete their form for the new website registers.	Noted.  <b>Action - DW to remind people via the Bulletin.</b>
7b	<b>Bulletin - (DW)</b>	The next edition will be published shortly	Noted.
7c	<b>'Death or Incapacitation of a Therapist' Policy - (AL)</b>	It was identified that there was a need for such a policy so that registrants are able to prepare for what should happen in the event of their death or incapacitation. DW identified a potential source of material in relation to clinical wills.	<b>Action - AL draft a 'Death or Incapacitation of a Therapist' policy.</b>
7d	<b>York Human Givens Centre Enquiry</b>	The York Human Givens Centre enquired about promoting /advertising itself as a single entity on the website.	It was felt that the Centre could have its own entry on the 'Find a Therapist' page of the website, rather than separate entries for each registrant operating from it. <b>Action - AT to respond to the enquiry from the The York Human Givens Centre.</b>

## 8. Corporate Governance

8a	<b>Financial Update - (JG)</b>	The budget figures were presented.	Noted.
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## 9. Risk Register

The Risk Register will be reviewed and updated by AT.

## 10. A.O.B.

2025 Events - There are currently no events planned for 2025; discussion of whether there is a need to hold another online event next year is remitted to the next meeting.

2024 Suffolk Mind ENA - the Board decided that the benefits of the 2023 process had already achieved significant improvements and that it was unlikely that running another process would identify any further areas for improvement. The Board thought that devoting its limited resources to further delivering 2023's recommendations would achieve even better results.

2024 AGM - to be held in November. AT to identify a suitable date.

**Date of Next Meeting 19th November 2024**