

Minutes of Human Givens Institute (HGI) Board Meeting

Date of Meeting: Tuesday 16th July 2024, 3pm to 5pm on Zoom.

Present: Ivan Tyrrell (IT) and Joe Griffin (JG) (Co-Chairs), Jane Tyrrell (JT), Malcolm Hanson (MH), Elizabeth Nihan (LN), Jennifer Broadley (JB), Denise Winn (DW), Ashley Lamb (AL), Abigail Darling (AD) and Andy Tarrant (AT), minutes.

1. Apologies: None.

2. In attendance: As above.

3. Declarations of interest (including between the College, Publishing, Foundation and the Institute): IT – HGC, HGF and HGP, JT leads the HGC, JG – HGC & HGP

4. Minutes of last meeting - approved.

5. Matters arising:

- **Action - DW to look into the Continuous Professional Development (CPD) requirement and liaise with Gareth Hughes (GH) regarding his recommendations on this matter.** - It will now be a CPD requirement to read the Bulletin, which in any given month will contain an article from a historical issue of The Journal. The potential advantage of this being all Peer Groups discussing the same article in any given month. It was noted that the Bulletin will be produced on Substack from now on to reduce work for the design team and help ensure that all members receive it in their inbox. The first article will be published in September's Bulletin.
- **Action - MH to liaise with DW and PTSD Resolution to open dialogue on attempting to raise the profile of Human Givens on social and other media.** - Complete, all parties are linked-up.
- **Action - DW to ask for volunteers in the next Bulletin to assist on a freelance basis with marketing.** - Some volunteers have come forward but the Board agreed that the use of volunteers needed to be discussed at the forthcoming strategy meeting (see below).
- **Action - JB to prepare a pitch with relevant costings for the next meeting.** - a draft document has been produced but awaits final costings. It

was felt that the structure of the various Human Givens organisations needed to be reviewed, in order to ensure that they were positioned correctly for potentially applying to various different funding streams. Additionally, funding should be discussed at the strategy meeting.

- **Action - DW and JB to develop a questionnaire seeking views and draft a holding position statement re. the change of name.** - The results of the recent questionnaire were shared with the Board. The questionnaire reflected a range of views, with no definitive outcome in the results. It was agreed that any name change needed to complement the overall strategy for Human Givens, and therefore it was decided that this was also a subject that needed to be remitted to the strategy meeting.

6. Clinical Governance

6a)	RPSC Report - (AT)	The RPSC report was presented.	Noted.
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6b)	<p>Clinical Governance Group (CGG) - (MH)</p>	<p>MH updated the meeting on a fitness to practice letter that had been drafted for a trainee needing a placement - the Board was invited to share its feedback on it.</p> <p>Peer Group update - one group still to respond and the results have been shared with the Board. It was decided that at registration, registrants will be asked whether they are a member of a Peer Group and to identify which one.</p> <p>Change/Grow/Live project update - the scheme is to be trialled in Manchester, and then rolled-out throughout the UK. The aim of the initiative is to offer multi-disciplinary support to those veterans needing support with drug and alcohol issues. The potential opportunity for research in this area was acknowledged.</p> <p>AD proposed that the CGG should hold regular monthly meetings with the RPSC to</p>	<p>Noted.</p> <p>Action: JT & DW agreed to take this forward and liaise with the CGG re final version.</p> <p>Noted.</p> <p>Action - AL to produce and circulate guidelines as to how PSGs should operate.</p> <p>Noted - the contribution of AL to this project was acknowledged by the Board.</p> <p>Action - LN to review the role and remit of both the CGG and RPSC to ensure there is no overlap in functions.</p>
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		formalise links between the two groups. It was identified that it might be useful to review the work of both groups to ensure there was no overlap or duplication of activity.	
6c)	Integrity Group - (JG)	No update.	Noted.
6d)	SCoPEd update - (MH)	It was identified that new reps. would need to be identified for the SCoPEd CEO and Comms Groups, with MH stepping down from SCoPEd and the Board in January 2025. It was noted that the CEO rep. would need to be a Member of the Board. It was decided that with the demands of SCoPEd increasing, one Board Member needed to be solely dedicated to SCoPEd.	Noted. Action - DW to liaise with MH re advertising in The Bulletin for a new Board Member to be recruited, solely dedicated to SCoPEd.

7. Membership/Promoting Human Givens

7a)	Website - (JT)	The target is to have the new website go 'live' in October. It was noted that there would be an ongoing cost in servicing the site moving forward, and that a budget to reintroduce Google 'ad words' would be beneficial.	Noted.
7b)	Bulletin - (DW)	The next edition will be published shortly.	Noted.

8. Corporate Governance

8a)	Financial Update - (JG)	The budget figures were presented.	Noted.
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8b)	Need for a Strategy Meeting - (JT)	It was felt that a strategy meeting was urgently required in order to establish a shared vision, with representatives for each of Human Givens organisations in attendance.	Action: JT to liaise with GH to set this up. (Note - Gemma emailed to arrange the meeting).
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9. Risk Register

The Risk Register will be reviewed and updated by AT.

10. A.O.B.

Suffolk Mind ENA - AL volunteered to lead on this, AT to liaise re. what is required.

2024 AGM - It was decided that Bill Andrews should be invited as the guest speaker - AT to arrange.

Awards - A discussion took place as to the value of having a Human Givens awards ceremony to promote the Therapy (it was noted that the Professional Standards Authority (PSA) has an awards ceremony that Human Givens might want to consider entering). It was decided that this should be discussed at the strategy meeting.

Dates of Next Meetings

26th September 2024

19th November 2024